



Children's Partnership Senior Officers Group

Monday 11th January, 09:30 – 11:30

Directorate Boardroom (D14), Sandfield Centre,
Sandfield Road, Lenton, Nottingham, NG7 1QH

Attendees

Ian Curryer (Chair)	Corporate Director of Children's Services, Nottingham City Council
Candida Brudenell	Director, Children's Trust Transition Programme, Nottingham City Council
Lyn Bacon	Acting Chief Operating Officer, CitiHealth Nottingham
Jean Pardoe	Chief Executive, Connexions
Paula Webber	Deputy Area Director, Nottingham Learning and Skills Council
Margaret McGlade	Independent Chair, Local Safeguarding Children Board
Geoff Jenkins	Policy and Planning Manager, Improvement and Policy
Anthony Childs	Information Manager, Improvement and Policy
Katrina Curnow	Area One Manager, Neighbourhood Management, Local Communities
Lucy Davidson	Acting Assistant Director of Commissioning, NHS Nottingham City
Colin Monckton	Head of Improvement and Policy, Children's Services
David Walker	T/Chief Superintendent, Nottinghamshire Police
Jane-Belinda Francis	Headteacher, Springfield Primary School (representing all City schools)

Apologies

Andrew Kenworthy	Chief Executive, NHS Nottingham City Representation: Lucy Davidson
Shaun Beebe	Chief Superintendent, Nottinghamshire Police Representation: David Walker
Craig Berens	Director of Programmes, Nottinghamshire YMCA (representing voluntary sector)
Sheila Wright	Deputy Chief Officer and Director of Operations, Nottinghamshire Probation

Minutes

Item	Detail
1	<u>Welcome and apologies</u> <ul style="list-style-type: none"> ▪ Apologies noted as above.
2	<u>Minutes, matters arising and Action Log</u> <ul style="list-style-type: none"> ▪ Item 9 'Children's Trust Guidance Consultation' was discussed. It was agreed that there would be no formal response. ▪ Action no. 26 – CBerens and SRetzlaff have met regarding the funding from One Nottingham to increase the physical activity and sport leisure offer in school holidays for children and young people. The issue is still ongoing. ▪ HS to send all performance actions to CM. ▪ Remaining actions were confirmed as complete or on track. It was agreed that all complete actions would be removed from the log.

Items for the Board

- 3 Children and Young People's Plan (CYPP) Review
- CM and GJ presented the update on the progress of the CYPP Review.
 - It was noted that a template for a facilitated workshop session had been circulated to members of the Partnership to complete with their service areas as part of the consultation process. Concern was expressed that no one has completed/feedback on this.
 - The Decision-makers Workshop (December 15th 2009) was successful with good attendance across the Partnership.
 - The Group were asked to note and comment on the revised priorities which came out of the workshop as the basis for wider consultation.
 - The workshop recommended that the six Sustainable Community Strategy (SCS) objectives replace the CYPP strategic objectives.
 - Nine revised priorities which address where Nottingham is now and where focus needs to be seen were agreed at the workshop. It was noted that there needs to be a balance between specific and more general priorities; some may need to be consolidated e.g. health priorities.
 - Seven cross-cutting principles were proposed which will sit at the front of the Plan and should be embedded in all work which is done on the priorities.
 - Clear programming of the priorities across the three-year period and a clear plan for the life-span of the Plan needs to be established. There is a need to look into how resources will be managed for the elevated priorities. More debate is required.
 - The establishment of elevated priorities will inform the commissioning process, saving time debating on where funding should be allocated. Those areas of elevated priority would be the first to receive any additional funding for that year.
 - It was noted that 14 – 19/Post 16 issues need to be addressed and delivered within the priorities. It was suggested that this could be added within Priority Six.
 - It was also noted that the issue of domestic violence is not included within the priorities and it was agreed that this should be added, possibly under safeguarding.
 - It needs to be made clear that where objectives are not prioritised, work will still be done to ensure those remaining objectives are met.
 - An accountability model, identifying key partners to deliver the priorities needs to be agreed as soon as possible. It was suggested that the Chair of the 14 – 19 Partnership should take on the responsibility of Post 16 priorities.
 - It was suggested that the SCS objective with no priorities directly beneath it looks unclear. The layout needs to be thought through and revised. It was noted that all wording will be tightened.
 - The Group were updated on what consultation has taken place.
 - It was noted that there has been rapid high level activity throughout the Local Authority; each Area Committee and all Councillors have had the opportunity to be involved in this process.
 - Broader consultation is taking place with school governors, children and young people, parents and carers, EIPs, health providers e.g. Nottingham University Hospital (NUH).
 - It was noted that Satinder Gautam will undertake the consultation with the Local Safeguarding Children's Board (LSCB) through the steering group.
 - DW agreed to discuss the consultation process with SB who will feed this back to the Group at the next meeting.

	<ul style="list-style-type: none"> ▪ The Group requested updated paperwork to share as part of the consultation process. GJ to circulate updated information.
Items for discussion	
4	<p><u>ContactPoint</u></p> <ul style="list-style-type: none"> ▪ AC presented the item. ▪ An overview of ContactPoint and an update on the national project was provided. ▪ ContactPoint will be used by practitioners to efficiently determine who else is working with a particular child. The database holds core information on young people (0 -18 years) in England, including their school, GP, other professionals working with the individual, but no case information. ContactPoint went live nationally in Summer 2009 and in Nottingham in December 2009. ▪ A survey was undertaken in Nottingham showing that it took practitioners on average six hours per month to collate the core data of a young person. ContactPoint will save this time. ▪ It was noted that all local authorities have a statutory obligation (under Section 12 of the Children’s Act 2004) to implement ContactPoint, submit data and manage its ongoing use. By Summer 2010, Nottingham City Council and partner organisations need to have evidence that they are working towards this. Only the voluntary sector and Fire and Rescue are excluded from the obligation to submit data. ▪ ContactPoint will be come more data rich as time progresses and more organisations submit their information to the database. ▪ Each organisation will need to undertake an Organisational Accreditation assessment in order to connect to ContactPoint. ▪ AC requested a key contact from each partner organisation in order to begin this process and allow a gap analysis to be undertaken as soon as possible. This requires commitment from the Partnership by the end of month. ▪ All organisations are recommended to refresh their Workforce Analysis Documentation (in conjunction with the ContactPoint Team). ▪ It was noted that Connexions will fall within the County for this piece of work so AC will not require a contact from them. The lead from Nottinghamshire County Council will contact Connexions regarding this. ▪ It is hoped that a number of schools will volunteer as a pilot group. The process will then be rolled out to all schools. ▪ The Group were asked to come back to AC with contacts by the end of the month.
5	<p><u>Aspley Pilot – Next steps for neighbourhood working</u></p> <ul style="list-style-type: none"> ▪ KC presented the item. ▪ The aim of the pilot is to trial the next steps for neighbourhood working, focusing on the Aspley ward. The three objectives are; <ol style="list-style-type: none"> 1. To develop an empowerment model that enables residents, Elected Members and frontline staff to influence decision making at a strategic level. 2. To translate strategy to local delivery through the development of an operational model for the Aspley Ward. 3. To develop a partnership performance management framework for neighbourhood working and governance structure to support partners to deliver effective and locally driven services and provide accountability through local scrutiny of services. ▪ The report recommends that the Children’s Partnership support and endorse the

	<p>work of the Aspley Ward.</p> <ul style="list-style-type: none"> ▪ All themed partnerships of One Nottingham have been asked to identify two priorities to be used as a focus to achieve the objectives of the Pilot. ▪ A problem-solving event is scheduled for February 9th 2010 to identify issues affecting resident's quality of life in Aspley and develop ideas and solutions to address them. ▪ It was agreed that KC would contact CM regarding performance measures. ▪ It was agreed that the Children's Partnership would support attainment, attendance, NEET and participation and education post 16. ▪ A representative of the Children's Partnership was requested to sit on the Steering Group for the Pilot to provide strategic direction and liaise with other thematic members. That same person will also be responsible for facilitating a workshop at the problem solving event on February 9th 2010. The Group agreed that this would be delegated to Mark Andrews who will then report back to the Group with progress of the Pilot. CBru to contact MA regarding this.
Items for information	
6	<p><u>National Support Team (NST) visit updates – childhood obesity and infant mortality</u></p> <ul style="list-style-type: none"> ▪ LD presented the item. ▪ Recommendations from the infant mortality visit included utilising a communications plan and social marketing techniques. Nottingham has decided to take an approach focusing on the contributors to infant mortality. ▪ The recently published infant mortality figures show a reduction for Nottingham City's 2008 rate which is now at 4.3 deaths per 1000 births, below the England average of 4.6 deaths per 1000 births. ▪ It was agreed that the Children's Partnership would take on responsibility for the delivery of the recommendations. A Partner will be identified to lead on the Action Plan and report back to the Senior Officers Group on a bi-annual basis. ▪ It was noted that there will be an NST visit in May regarding vaccines and immunisations and a NST infant mortality follow-up visit in 12 months. ▪ There has not yet been any reported feedback on the key findings from the NST visit on child obesity. These will be brought to a future SOG meeting.
7	<p><u>Aiming High</u></p> <ul style="list-style-type: none"> ▪ The Group were informed that following sign off from IC, this piece of work has now proceeded.
8	<p><u>Children's Partnership Welcome Event</u></p> <ul style="list-style-type: none"> ▪ It is proposed that the 'Children's Partnership Welcome Event' runs quarterly and is attended by all new starters. ▪ The event will inform new starters of the key messages and priorities of the Children's Partnership, offer a networking session and a chance to hear what is expected of them as an employee and what they can expect from the Partnership. ▪ The Group agreed the format and timeframes for the Welcome Event which were originally agreed in principle at the July 2009 SOG meeting.
9	<p><u>Training and Development Agency (TDA), Children's Workforce Development Council (CWDC) and National College (NC) Workshop - 01.02.2010</u></p> <ul style="list-style-type: none"> ▪ The Group noted the above event on developing, embedding, and reviewing children and young people's local workforce strategies to improve outcomes.

10	<u>'One Year On' – Workforce conference</u> <ul style="list-style-type: none"> ▪ The event will look back over the last year and focus on the key areas for the year ahead. ▪ The event will take place at Trent Vineyard, 5th February 2010, 09:00 – 15:30. ▪ CB asked that Partners encourage members of their workforce to attend.
11	<u>Item signed off on behalf of the Children's Partnership - Early Intervention Project to Raise Aspirations and Reduce Risky Behaviour (£132,520)</u> <ul style="list-style-type: none"> ▪ The Group noted the above.
Other Items	
12	<u>Forward Plan</u> <ul style="list-style-type: none"> ▪ It was agreed that the Local Safeguarding Children Board (LSCB) update would be an item at the March Senior Officers Group and the April Children's Partnership Board.
13	<u>Any Other Business/key messages for dissemination</u> <ul style="list-style-type: none"> ▪ MM provided a verbal update on the Local Safeguarding Children Board (LSCB). A formal update will be presented at the March Senior Officers Group ▪ The Young Nottingham Select Committee have agreed that they would like to receive an update on the progress of the Children's Partnership in a year's time. This has been scheduled on the January 2011 agenda. ▪ It was noted that the CYPP will feature on the February 11th Overview and Scrutiny agenda to allow members to have an input into the priorities for the revised Plan. Partners will be contacted regarding representation at this meeting.